

**PRINCE WILLIAM COUNTY
LOCAL HUMAN RIGHTS COMMITTEE
MINUTES**

**September 18, 2013
3:00 P.M.**

Committee Members Present: Pam Horak, Linda Beard, Debbie Mahaffee,
Ann Pascoe

Committee Members Absent: None

CSB Staff: Cora Swett

Regional Human Rights Advocate – Kevin Paluszak

LHRC Affiliates Present:

ARC Greater Prince William-INSIGHT – Susan Rudolph

Community Concepts, LLC – Craig, Gross, Vegaii Brookes, Peter Whang,
Donald Jones

Estelle/Jireh Place – Brenda Jenkins

Virginia Home Based Counseling & Virginia Support Services – Joseline Harris

Behavior Consultants:

Alternative Path Training School – None

The regular scheduled meeting of the Prince William Local Human Rights Committee was convened on September 18, 2013 at 3:00 p.m. in the Conference Room, Prince William Club, 8521 Phoenix Drive, Manassas, Virginia.

NOTE: The meeting was rescheduled from September 11 until today because there was a lack of a quorum on September 11, 2013.

APPROVAL OF MINUTES

RESOLUTION 09-18-01

MOTION: Pascoe

SECOND: Beard

WHEREAS, the Prince William Local Human Rights Committee has reviewed the minutes of August 7, 2013; and

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the amended minutes of the August 7, 2013 meeting.

Vote:

Ayes--Mahaffee, Horak, Beard, Pascoe

Nays—None

Abstained From Vote - None

Absent During Vote—None

Absent From Meeting—None

**ACCEPTED AFFILIATION OF PAMCO CARE LLC WITH THE
PRINCE WILLIAM LOCAL HUMAN RIGHTS COMMITTEE**

RESOLUTION 09-18-02

MOTION: Beard

SECOND: Mahaffee

WHEREAS, in order to be licensed and/or receive funding from the Virginia Department of Behavioral Health and Developmental Services, agencies must affiliate with a Local Human Rights Committee; and

WHEREAS, the Human Rights policies and procedures for PAMCO Care LLC has been received by the Office of Human Rights; and

WHEREAS, PAMCO Care, LLC has provided the necessary information to the Prince William Local Human Rights Committee; and

WHEREAS, the Prince William Local Human Rights Committee has reviewed the information;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby accept the affiliation of PAMCO Care, LLC.

Vote:

Ayes--Beard, Pascoe, Mahaffee, Horak

Nays—None

Abstained From Vote - None

Absent During Vote—None

Absent From Meeting – None

Supportive Adult Services of Virginia, LLC was unable to attend the rescheduled meeting to ask for affiliation. They will be rescheduled.

AUTHORIZED CLOSED SESSION

RESOLUTION 09-18-03

MOTION: Mahaffee

SECOND: Beard

WHEREAS, the Prince William County Local Human Rights Committee desires to discuss in Closed Session client related matters; and

WHEREAS, pursuant to VA Code 2.1-344(A) paragraph 15 for the protection of the privacy of individuals and their records in personal matters not related to public business such discussions may occur in Closed Session;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Local Human Rights Committee does hereby authorize discussion of the aforestated matters in Closed Session.

Vote:

Ayes—Beard, Pascoe, Mahaffee, Horak

Nays—None

Absent During Vote—None

Absent From Meeting—None

CERTIFICATION OF CLOSED SESSION

RESOLUTION 09-18-04

MOTION: Mahaffee

SECOND: Beard

WHEREAS, the Prince William County Local Human Rights Committee has this day adjourned into Closed Session in accordance with a formal vote of the Committee, and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, the Freedom of Information act requires certification that such Closed Session was conducted in conformity with the law;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Local Human Rights Committee does hereby certify that to the best of their knowledge only matters lawfully exempted from open meeting requirements and only such matters for the protection of the privacy of individuals and their records in personal matters not related to public business were heard, discussed or considered.

Vote:

Ayes—Beard, Pascoe, Mahaffee, Horak

Nays—None

Absent During Vote—None

Absent From Meeting—None

RESTRICTIVE BEHAVIOR PLAN REVIEWS:

Reviewed Update from August 7, 2013 meeting for D.H. and J.W.

**APPROVED CONTINUED USE OF RESTRICTIVE BEHAVIOR PLAN
FOR EDDIE N.**

RESOLUTION 09-18-05

MOTION: Beard

SECOND: Mahaffee

WHEREAS, the Restrictive Behavior Plan for Eddie N. has been reviewed and approved for use by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Plan for Eddie N. has been presented to the Prince William Local Human Rights Committee for approval;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for Eddie N.

Vote:

Ayes—Beard, Pascoe, Mahaffee, Horak

Nays—None

Abstained--None

Absent During Vote—None

Absent From Meeting --None

**APPROVED CONTINUED USE OF RESTRICTIVE BEHAVIOR PLAN
FOR DEVON C.**

RESOLUTION 09-18-06

MOTION: Beard

SECOND: Mahaffee

WHEREAS, the Restrictive Behavior Plan for Devon C. has been reviewed and approved for use by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Devon C. has been presented to the Prince William Local Human Rights Committee for approval;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the continued use of the Restrictive Behavior Plan for Devon C. with recommended changes.

Vote:

Ayes—Beard, Pascoe, Mahaffee, Horak

Nays—None

Abstained--None

Absent During Vote—None

Absent From Meeting --None

**APPROVED CONTINUED USE OF THE RESTRICTIVE BEHAVIOR
PLAN FOR ELTON B.**

RESOLUTION 09-18-07

MOTION: Mahaffee

SECOND: Beard

WHEREAS, the Restrictive Behavior Plan for Elton B. has been reviewed and approved for use by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Elton B. has been presented to the Prince William Local Human Rights Committee for approval; and

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for Elton B

Vote:

Ayes—Beard, Pascoe, Mahaffee, Beard

Absent From Meeting --None

Nays—None

Abstained--None

Absent During Vote—None

**APPROVED CONTINUED USE OF THE RESTRICTIVE BEHAVIOR
PLAN FOR RENE D.**

RESOLUTION 09-18-08

MOTION: Beard

SECOND: Mahaffee

WHEREAS, the Restrictive Behavior Plan for Rene D. has been reviewed and approved for use by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Rene D. has been presented to the Prince William Local Human Rights Committee for approval; and

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for Rene D.

Vote:

Ayes—Beard, Pascoe, Mahaffee, Horak

Absent From Meeting --None

Nays—None

Abstained--None

Absent During Vote—None

**APPROVED CONTINUED USE OF THE RESTRICTIVE BEHAVIOR
PLAN FOR ETHAN K.**

RESOLUTION 09-18-09

MOTION: Beard

SECOND: Mahaffee

WHEREAS, the Restrictive Behavior Plan for Ethan K. has been reviewed and approved for use by the Behavior Management Committee of the Prince William County Community Services; and

WHEREAS, the Restrictive Behavior Plan for Ethan K. has been presented to the Prince William Local Human Rights Committee for approval; and

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for Ethan K.

FURTHER, BE IT RESOLVED that this Plan will no longer meet the criteria for review.

Vote:

Ayes—Beard, Pascoe, Mahaffee, Horak

Absent From Meeting --None

Nays—None

Abstained--None

Absent During Vote—None

**APPROVED USE OF THE RESTRICTIVE BEHAVIOR PLAN FOR
ASHLEY C.**

RESOLUTION 09-18-10

MOTION: Beard

SECOND: Mahaffee

WHEREAS, the new Restrictive Behavior Plan for Ashley C. has not been presented to the Behavior Management Committee for review; and

WHEREAS, the Restrictive Behavior Plan for Ashley C. has been presented to the Prince William Local Human Rights Committee for approval;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for Ashley C.

FURTHER BE IT RESOLVED that the recommended changes will be made for presentation to the BMC on October 8, 2013.

Vote:

Ayes—Beard, Pascoe, Mahaffee, Horak

Absent From Meeting --None

Nays—None

Abstained--None

Absent During Vote—None

AUTHORIZED CLOSED SESSION

RESOLUTION 09-18-11

MOTION: Beard

SECOND: Mahaffee

WHEREAS, the Prince William County Local Human Rights Committee desires to discuss in Closed Session client related matters; and

WHEREAS, pursuant to VA Code 2.1-344(A) paragraph 15 for the protection of the privacy of individuals and their records in personal matters not related to public business such discussions may occur in Closed Session;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Local Human Rights Committee does hereby authorize discussion of the aforestated matters in Closed Session.

Vote:

Ayes—Beard, Pascoe, Mahaffee, Horak

Nays—None

Absent During Vote—None

Absent From Meeting—None

CERTIFICATION OF CLOSED SESSION

RESOLUTION 09-18-12

MOTION: Mahaffee

SECOND: Beard

WHEREAS, the Prince William County Local Human Rights Committee has this day adjourned into Closed Session in accordance with a formal vote of the Committee, and in accordance with the provisions of the Virginia Freedom of Information Act; and

WHEREAS, the Freedom of Information act requires certification that such Closed Session was conducted in conformity with the law;

NOW, THEREFORE, BE IT RESOLVED that the Prince William County Local Human Rights Committee does hereby certify that to the best of their knowledge only matters lawfully exempted from open meeting requirements and only such matters for the protection of the privacy of individuals and their records in personal matters not related to public business were heard, discussed or considered.

Vote:

Ayes—Beard, Pascoe, Mahaffee, Horak

Nays—None

Absent During Vote—None

Absent From Meeting—None

**APPROVED USE OF THE NEW RESTRICTIVE BEHAVIOR PLAN FOR
CODY P.**

RESOLUTION 09-18-13

MOTION: Beard

SECOND: Mahaffee

WHEREAS, the new Restrictive Behavior Plan for Cody P. has not been presented to the Behavior Management Committee for review; and

WHEREAS, the Restrictive Behavior Plan for Cody P. has been presented to the Prince William Local Human Rights Committee for emergency approval;

NOW, THEREFORE, BE IT RESOLVED that the Prince William Local Human Rights Committee does hereby approve the use of the Restrictive Behavior Plan for Cody P.

FURTHER BE IT RESOLVED that the Plan will be presented to the BMC for review at their October 2, 2013 meeting.

Vote:

Ayes—Beard, Pascoe, Mahaffee, Horak

Absent From Meeting --None

Nays—None

Abstained--None

Absent During Vote—None

ANNUAL PROGRAM REVIEW

TREE OF LIFE COUNSELING

The affiliation of Tree of Life Counseling is being transferred to the Fredericksburg LHRC.

VIRGINIA HOME BASED COUNSELING AND VIRGINIA SUPPORT SERVICES

Joseline Harris presented the Annual and quarterly reports for Virginia Home Based Counseling and Virginia Support Services.

HUMAN RIGHTS ADVOCATE REPORT

Informed the Committee that there would be an opportunity to give comments to the Human Rights Office regarding how the Human Rights Rules and Regulations need to be changed next week in Fairfax.

PROGRAM VISITS TO AFFILIATE PROGRAMS

Members of the Committee will visit a group home operated by Haynesview on August 27, 2013. Members of the Committee plan to visit a group home operated by CCI on September 25, 2013.

OTHER BUSINESS:

None.

ADJOURNMENT

RESOLUTION 09-11-14

MOTION: Beard

SECOND: Mahaffee

There being no further business to discuss, the September 18, 2013 meeting of the Local Human Rights Committee was adjourned at 6:00 p.m.

Vote:

Ayes—Beard, Pascoe, Mahaffee, Horak

Nays—None

Absent During Vote—None

Absent From Meeting – None
